



Train-the-Trainer Certificate

Join other trainers to formalize your training expertise. Each session is packed with training tools and opportunities to practice new skills.

Benefits:

- Design training focused on participants' needs
- Deliver training that flows smoothly
- Assess training effectiveness and outcomes
- Receive feedback on your training performance

\$440 per person

Discounted for WAT Grant Consortium employers & their employees

Register employees at www.fvtc.edu/WATRegister_CCS

Breaks & materials are included.

Content:

Design Training to Achieve Results (12 hrs)

- The Six Disciplines of Breakthrough Learning
- Accommodating learning styles
- Conducting needs assessments
- Developing learning objectives
- Outlining and organizing your training
- Employing accelerated/interactive training
- Developing participant and facilitator materials

Delivery Strategies to Engage Learners (6 hrs)

- Peer review of participant and facilitator materials
- Developing and using effective visual aids
- Applying questioning techniques
- Practicing facilitation strategies
- Dealing with problem participants

Assessing Training to Assure Success (6 hrs)

- Delivering your training module for peer review
- Receiving feedback to improve your training
- Choosing appropriate evaluation methods
- Developing measurement strategies

Dates:

Fridays, March 29, April 5, 12, 19 & 26; and May 3, 2019
8 a.m.-12 p.m. | D.J. Bordini Center-Appleton

**For more information on the series or on-site
Train-the-Trainer offerings, contact:**

Judy Ruhl | Management Development
(920) 735-2526 | ruhl@fvtc.edu